Credit Card Authorization Letter

From

Arvind Yadav

New Era PO 789087

Mumbai, India

Date- DD/MM/YYYY

Subject – Credit Card Authorization Letter To,

Simran Sharma

Branch Manager Standard Chartered Bank Gill Colony, Mumbai, India

Dear Ma’am,

I’m writing this credit card authorization letter as the proud customer of the Standard Chartered Bank. With this credit card authorization letter I want to appoint Mr. Sunil Verma to appoint as my agent for the exclusive usage of my credit card. I’m authorizing him since I’m unable to visit the bank or even any other premises myself. I, therefore, appoint Mr. Sunil Verma to use my card on my behalf for the respective transactions on my credit card.

Kindly consider making this authorization effective from the immediate effect. Feel free to contact me if you seek further information or clarity on this authorization.

Regards Arvind Yadav