Authorization Letter to Travel

From

Mr. Jacob Lee 1322, West Street California USA

DD/MM/YYYY

To

Mr. Robinson Dera

General Manager at Space Travel Department 76, North Virginia

Subject – Authorization Letter to Travel Dear Mr. Robinson Dera

I’m writing this letter to seek authorization on my travel from California to Canada as an adventure tourist. I want to inform you that I’m an avid traveler who often travels around the around as an adventure tourist. This time as well I’m planning ahead to travel across all of Canada from my native place.

With this letter, I want to seek your permission to facilitate my travel in all the legal terms from the USA to Canada. I assure you that I have met all the eligibility criteria for this particular travel. I have even enclosed the list of my luggage that I would be carrying during the course of my journey. Kindly do have a look at all the details and then feel free to contact me if you require any further information on this travel authorization.

Thanks & Regards Jacob Lee