

Authorize someone to perform transactions on your behalf

[Your Name]
[Your Address]
[Your Contact Information]
[Date]

[Bank Name]
[Bank Address]

Authorization Letter

I, [your name], hereby authorize [Mr. John Smith] to act on my behalf in transactions related to my bank account number [123456] with [Bank Name] including [withdrawals, deposits, loan settlements, etc....] but excluding [fixed deposits, etc....] starting from [start date] till [end date or empty].

[Mr. John Smith] may sign all necessary documents and perform corresponding actions within the scope described in this letter.

The authorized person's identity proof details and signature are provided below for your reference and verification purposes.

Authorized Person: [Mr. John Smith]

Identity Document: [Passport]

Identity Document Number: [123456789]

Authorized Person's Signature:

Authorized Transactions: [withdrawals, deposits, loan settlements, etc....]

Unauthorized Transactions: [fixed deposits, etc....]

Start Date: [start date]

End Date: [end date]

Sincerely,